



Terms of Reference: Technical Committee

MANDATE

The role of the Technical Committee (the “Committee”) is to advise the Executive on strategic matters relating to coaching and athlete development. The committee makes recommendations to the Executive regarding High Performance policy, Provincial Team Programming and other athlete programming in the Province.

ACCOUNTABILITY

The Committee is accountable to the Executive and Executive Director for carrying out its responsibilities in a way that contributes to the achievement of the high-performance goals set out in the strategic plan, consistent with organizational values and policies.

AUTHORITY

The Committee is an advisory committee which provides recommendations and support to AAWA staff and Executive. It does not have the authority to make decisions that bind the Board or AAWA. The Committee can make budget requests for consideration in the normal course of business but does not have authority to spend money.

RESPONSIBILITIES

- Provide strategic direction and input into the High-Performance player pathways and programs
- Selection policy and processes for the Team Alberta program/pathway
- Coach selection for High Performance programs and selection/identification camps
- Review and provide insight into High Performance Funding Assistance program
- Partner with staff and develop goals for athlete programming
- Review and rule on any team selection protests

COMPOSITION

The Committee will be chaired by the Coaching Representative, elected to the Board of Directors. It will be comprised of the Male and Female athlete representatives on the Board of Directors, the AAWA Technical Director and 3-5 other individuals who can contribute expertise and high-performance perspectives.

The President and AAWA Executive Director are ex-officio members.

SELECTION AND APPOINTMENT

1. An open call for applications will be made and shared with the community.
2. Applicants will submit an application and cover letter outlining their experience and reason for wanting to join the Committee.

3. The chair and one staff member of AAWA will make selections.
4. The Executive will review and approve appointments where appropriate.
5. All members are selected to the committee for two-year terms, renewable up to 3 terms. Over time it is expected that the duration of term for committee members will be staggered so that only half the Committee is re-appointed at any one year.

The below Skill Matrix will be used as a guide for committee selection:

TECHNICAL COMMITTEE SKILL MATRIX

<u>Coaching HP Athletes</u>
○ Athletes selected to National Team projects
○ Athletes participating at World Championships
○ Athletes named to Provincial Team Programs
<u>Coaching Developing Athletes</u>
○ Head Coach for a club
○ Actively coaching grassroots athletes
<u>Competing Athlete</u>
○ Olympic Athlete
○ World Championships
○ Major Games
<u>Program Management</u>
○ Budgeting
○ Policy development
<u>Diversity and Inclusion</u>
○ Gender equity
○
○
<u>Sport Science</u>
○ Physiology
○ Strength & Conditioning
○ Psychology
○ Nutrition

DECISION MAKING

The Committee shall endeavour to make decisions and recommendations by collaboration, discussion and consensus. In cases of wide disparity of views and need for timely decisions and recommendations, voting members shall cast votes. The Chair shall be the final member to cast a vote and will only cast a vote if there is a tie.

ETHICS AND CODE OF CONDUCT

Committee members must adhere to the following standards:

- **Integrity:** Act in the best interest of the athletes and the organization.

- **Respect:** Treat all members with respect, regardless of background or opinion.
- **Confidentiality:** Maintain confidentiality regarding sensitive or non-public information discussed in meetings.
- **Conflict of Interest:** Disclose any potential conflicts of interest and refrain from participating in discussions or decisions where a conflict exists.

DISSOLUTION

The Board of Directors has dissolution powers in the event any Committee is not fulfilling its mandate or is no longer needed.